

BOARD OF COUNTY COMMISSIONER'S MINUTES

January 31, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 31st day of January, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman
George Skinner, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Sarita Scott, Melinda Duke, Denise Ellison, David Tinsley, Peggy Laizure, Dan Cary and David Rennie.

George Skinner moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of January 18, 2011 and Emergency Meeting of January 20, 2011.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.

Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, due to so many line items to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1489 – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material. The bid term will be from February 11, 2011 through August 10, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	Haskell Lemon Construction Co.	Paving Materials Inc.	T.J. Campbell Construction Co.	Logan County Asphalt Co.	Page 1
BID: #HWY-1489					
DEPT: Co. Commissioners					
DATE OPENED: 1-31-11					Awarded To:
	1	2	3	4	Tabled on 1-31-11
List of Individual Items:					
Six-Months (6) Non-Encumbered					
Contract for Asphalt Materials					
for the County Commissioners					
The bid term will be from February 11, 2011 through August 10, 2011.					
Contact Person:	Bob Lemon	Craig Parker	O'Flynn Sewell	Tim McBride	
Title:	Vice President	President	Vice President	Vice President	
Address:	PO Box 75608 Oklahoma City, OK 73147	200 Industrial Blvd Moore, OK 73160	PO Box 15129 Oklahoma City, Ok 73155	2905 Commerce Blvd Guthrie, OK 73044	
Telephone Number:	405-947-6069	405-793-1725	405-672-6768	405-282-3711	
Fax Number:	405-947-6068	405-793-9989	405-672-9890	405-260-1701	

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, due to so many line items to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1490 – Four-Months (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from February 10, 2011 through June 9, 2011.
The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders						
	Blaco Construction	Haskell Lemon Construction Co.	Rudy Construction Co.	Silver Star Construction Co., Inc.	T. J. Campbell Construction Co.	
BID: #HWY-1490						
DEPT: Co. Commissioners						
DATE OPENED: 1-31-11						
	1	2	3	4	5	
List of Individual Items						Awarded To:
Four-Months (4) Non-Encumbered						Tabled 1-31-11
Contract to provide Materials and						
Installation of Asphaltic Concrete						
Base and Surface Coarse						
(Hot Mix/Hot Laid Asphalt).						
The bid term will be from						
February 10, 2011 through June						
9, 2011.						
Notice required by bidding vendor:	10 days	7 days	5 days	5 days	4 days	
Will deliver and start construction:	10 days	7 days	5 days	5 days	4 days	
Vendor's Statement:	500 ton minimum any single project	500 Ton Minimum per location	None	250 tons per day minimum	Minimum order 500 tons	
Contact Person:	Denver Saxton	Bob Lemon	Doug Walker	Clint Hurt	Don Dorn	
Title:	Member	Vice President	President	Plant Manager	Vice President	
Address	7700 N.W. 3rd St., Oklahoma City, OK 73127	P O Box 75608, Oklahoma City, OK 73147	Box 14575, Oklahoma City, OK 73113	2401 S Broadway, Moore, OK	PO Box 15129, Oklahoma City, OK 73155	
Telephone Number:	405-973-8266	405-947-6069	478-9900	405-793-1725	405-672-6768	
Mobile Phone Number:				405-317-2607	405-620-4406	
Fax Number:	405-787-4766	405-947-6068	478-9901	405-793-9989	405-672-9890	
Business Relationship Affidavit:	YES	YES	YES	YES	YES	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rod Cleveland, to award the bid per the bid summary, where the low bidder is not awarded there is an explanation, for County Bid #HWY-1488 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from February 5, 2011 thru May 4, 2011.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the adoption of a Burn Ban Resolution as per the Oklahoma Statute Title 2 Section 16-26.B.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of January 18, 2011 and Emergency Meeting of January 20, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Notice of Appointment of Linda Robinson as Requesting Officer for the Treasurer’s Accounts as follows: C1A, C1C, CFC1A, CFC1C, Resale Property.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Resolution to update the Cleveland County CIRB Program, 5-Year Allocation Plan beginning Fiscal Year 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the contracts between the Cleveland County Health Department and the following individuals to provide breastfeeding support services to the Women Infants and Children (WIC) clients who are pregnant or breastfeeding. The contracts will not exceed \$5,560.00 for the year beginning February 7, 2011 to June 30, 2011. The Health Department will pay \$13.00 per hour and mileage at 51¢ per mile.

- a. Chelsea Zamarripa
- b. Jenny Rodriguez
- c. Mariah K. Danhoff

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the request for approval of Allocation of Alcoholic Beverage Tax in the amount of \$36,748.35.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Publication of Annual Salaries of County Employees as per Oklahoma Statutes, Title 19 O.S Supplement, 2001, §444. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to table the purchase, license and service level agreement between the Board of County Commissioners and Pictometry International Corporation for aerial imagery of Cleveland County. The initial term of the contract shall be until June 30, 2011 with the option to renew for up to an additional (3) three one-year consecutive terms not to exceed \$100,000.00 per twelve month period per GSA contract and sole source acquisition. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to authorize legal counsel to commence condemnation court proceedings to obtain lien waiver/easement from Wells Fargo Bank regarding Etowah Road project. The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to authorize the Chairman to solicit quotes for demolition and removal of county buildings (previously used for Child Support and Building Maintenance) on Eufaula Street and approve agreement not to exceed \$10,000.00. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 33,385.34
b. Sheriff’s Revolving Fund	137,169.62
c. Sheriff’s Federal Share Revenue Fund	6.32
d. Sheriff’s Jail Fund	6,675.26
e. Sheriff’s Courthouse Security Service Fee Fund	2,923.25
f. Treasurer’s Certification Fee Fund	4,790.00
g. County Clerk’s Lien Fee Fund	2,946.80
h. County Clerk’s Preservation Fee Fund	26,122.89
i. Court Clerk’s Revolving Fund	9,821.01
j. Fair Board Fund	12,782.90
k. Bridge Capital Improvement	78.57
l. Highway Unrestricted	477,652.06
m. Commissioner’s Building Fund	20.27
n. D.A. Incarceration Costs Fund	263.00
o. Assessor’s Revolving Fund	668.14
p. Sales Tax Fund	623,572.04
q. Local Emergency Planning Committee Fund	1,990.58
r. Child Abuse Prevention Fund	230.00
s. County Bridge & Road Improvement Fund	59,126.60
t. County Detention Transition Account Fund	28,474.17

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-3037 – B2A	11-0021 – T2A
11-3174 – B2A	11-0042 – T2A
	11-0046 – T2A
11-0391 – MD2	11-0048 – T2A
11-1046 – MD2	11-0056 – T2A
	11-0081 – T2A
11-0487 – FF2	11-0085 – T2A
	11-0096 – T2A
	11-0106 – T2A
	11-0108 – T2A
	11-0314 – T2A
	11-0785 – T2A
	11-0918 – T2A
	11-2925 – T2A

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **Commissioner’s Office:**

11-3782 – R2	The Norman Transcript	\$5,000.00
11-3834 – D2	Copelin’s Office Center	\$ 500.00
- b. **District #1 Warehouse:**

11-3849 – T2A	Lampton Welding Supply	\$ 800.00
11-3851 – T2A	Del Nero Comm. Mgt. LLC	\$ 500.00
- c. **District #2 Warehouse:**

11-3795 – T2A	Fentress Oil Company, Inc.	\$1,500.00
11-3796 – T2A	Jim Johnson Oil Company	\$1,200.00
11-3797 – T2A	Clark Oil Distributors, Inc.	\$1,500.00
11-3798 – T2A	Hooten Oil Company	\$1,200.00
- d. **District #3 Warehouse:**

11-3790 – T2A	Fentress Oil Company, Inc.	\$ 500.00
11-3830 – T2A	Custom Product Corporation	\$1,000.00
11-3841 – T2A	Palace Auto Supply, Inc.	\$1,500.00
11-3852 – T2A	American Logo & Sign, Inc.	\$ 750.00
- e. **Health Department:**

11-3793 – MD2	Control Fire Systems Company	\$1,000.00
11-3822 – MD2	Shelly R. Black	\$4,953.00
11-3823 – MD2	Stephanie Darden	\$4,953.00
- f. **Building Maintenance:**

11-3789 – SM2	J.D. Thompson & Assoc., Inc.	\$3,000.00
11-3810 – SM2	Voss Lighting	\$3,000.00

g. **Sheriff’s Office:**

11-3818 – B2A	Palace Auto Supply, Inc.	\$1,500.00
11-3819 – B2A	R & J Automotive	\$ 500.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a. General Fund	\$	63,224.33
b. Highway Fund		23,093.86
c. Health Fund		15,912.14
d. Sheriff Revolving Fund		8,235.29
e. SCA2010Grant Fund		7,303.34
f. County Clerk Preservation Fund		126.72
g. Treasurers Sales Tax Fund		623,572.04
h. Fair Board Fund		1,624.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.
Motion Carried.

(Clerk’s Note: the agenda was posted on 01-28-2011 at 8:46 a.m.)